

MARYLAND Muslim

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Saturday, January 21, 2006

State of Maryland

Department of assessment and taxation Charter division
301 West Preston St.
Baltimore, MD 21201
Tel. 410 767 1350
Fax 410 333 7097

Dear Sir or Madam:

1, Bashar Pharoan and the other founding members of this organization request your acceptance of our newly tax exempt organization. The articles of incorporation and bylaws are provided to you. The corporation need be tax exempt as our work is educational. Please call if there need to pay a recording fee. We are hoping to start business as soon as possible.

Your expedited attention is greatly appreciated.

Sincerely

Bashar Pharoan, MD Founding member

Peace, justice and compassion

Maryland Muslim Council
Articles of incorporation and

bylaws:

Sixth reading 01 21 2006

The fifth reading was on 1/18/2006

These articles are revised as recommended by the interim board of MDMC 12 25 2005 and the telephone calls, a-mails from Irfan, Akbar, Anwer, Hasan Askari Syed and Irma. The process of making MDMC took most of the year 2005.

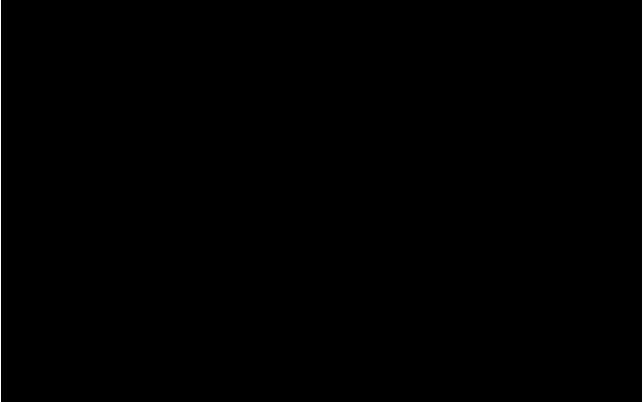
Thanks to the almighty God for the guidance and inspiration. Special thanks to Hasan Askari and Akbar Ansari for the time and effort spent in reading and finding irregularities and for their thoughtfulness. I do recognize a special thank you to all those who attempted or added positively to the process.

Modified January 13, 2008 at Furqan Siddiqi's house and February 10 at Makkah Learning Center

Respectfully ,

Bash Pharoan.

Saturday, January 21, 2006

signed By


MARYLAND MUSLIM COUNCIL, inc.
MDMC

Articles of
incorporation and bylaws Article I: Name and Objectives.

I.A: Name:

The name of the Council shall be **Maryland Muslim Council, Inc.** (MDMC) hereafter referred to as the Council.

I.B: Objectives:

The main objectives of the Council are:

To promote Muslim citizens participation and advancement in the public and private sectors, non-profit organizations and to make Maryland a better place for Muslims to live, work, and practice their faith.

To promote a **positive image** and increase visibility of Muslims among:

- Lawmakers including: State and the federal legislative and executive branches of the government.
- Opinion makers including: Politicians, citizens, religious, and media organizations. - Policy influencers including: Think tanks, universities, policy makers and religious leaders.

To encourage participation of Muslims in the **Maryland** political process via: -

- Registering voters.
- Volunteering as election officers and as campaign staff for candidates for political office.
- Encouraging our youth to work as interns for political office holders.
- Participate in elections and run public positions at County, State and Federal Level.

Article II: Headquarters:

Headquarters of the Council shall be located at a suitable place of choice in the State of Maryland as selected by the Council. The current mailing address shall be the PO Box 882 Hunt Valley Maryland 21030.

Article III:
**Members
hip.
Eligibility**

:

■ Each Muslim County Council of Maryland shall be eligible to be member of Maryland Muslim Council based on following criteria

- Mission, Vision and Objectives shall be consistent with Maryland Muslim Council
- Demonstrated activities on an annual basis that are consistent with Mission, Vision and Objectives of the County Council

■ Membership shall consist of **2 representatives from each County Councils existing in the State of Maryland.** Each County Council shall elect or select the two designated representatives to the MDMC. No stand-alone membership is allowed in MDMC All members of MDMC shall be persons of sound mind, of moral character and good standing in the community and capable of entering into valid contractual relationship and not specifically debarred by any Federal, State, or local laws from obtaining membership of this or similar types of Council or institutions, shall be eligible to apply for the membership of the Council, provided they:

Agree to abide by these Articles, which may be amended from time to time.

III.C.1: Rights:

Concur with and are willing to devote time for the advancement of the objectives of the Council, and
Agree to pay the membership dues and other fees, if and when charged by the council.

Depending upon the eligibility criteria specified for each type of membership: the Council may admit persons in any one of the following two categories of membership:

II.A. 1: Associate Member:

All persons selected by their consecutive County Councils and who concurs with the aims and the objectives of the Council and pledge to abide by the Council by-laws shall be eligible to be an Associate Member of the Council.

III.A.2: Honorary Member:

The Council in recognition of the past contribution of to the aims and objectives of the Council may confer honorary membership of the Council on any person as selected by the board of directors.

III.B: Term of the Membership:

The term of membership shall be for a period of two years, except for the Honorary Members whose fees, if any, may have been waived by the Council either for fixed period or for life.

III.C: Rights and Obligations of Members:

All members shall have the right to:

- Receive the annual audited financial statements of the Council.
- Receive the notice of meetings, minutes of the meetings, and a copy of the by-laws of the Council, if requested.
- Participate in all functions/conventions or any kind of activities, which may be organized by the Council.

III.C.2: Obligations:

All members have the following obligations:

- Attend meetings, be on time, be open-minded, participate actively in the meetings, be committed, and follow the rules of debate.
- Respect each other's opinions, work to maintain dignity and decorum, abide by the final decision of the majority, and insist on law and order at the meetings.
- Be familiar with the Council's by-laws, select well-qualified officers, promote organization's growth and influence, participate in committees and bring in or recommend new appropriate members.
- Attack issues, not persons.

Article IV: Officers and other Staff:

The Council will have the following officers and administrative team:

- President.
- **Vice President**
- Board of Directors.
- Secretary General.
- Treasurer.
- CPA/Auditor, if deemed necessary by the board.

IV.A: The Board of Directors:

The duties and responsibilities of the Board of Directors will be as follows:

- The executive authority of the Council shall vest in the Board of Directors.
- The Board of Directors shall elect one member of the board for the position of the President of the Council. The Board of Directors shall be empowered to prescribe rules and regulations for the smooth implementation of various provisions of these Articles and other functions performed by the officers and executives of the Council.
- **The election will take place every two years and the majority vote will elect the most competent individuals to run for the Maryland Muslim Council Positions.**
- **It is preferable to spread various positions to different counties.**
- **All Board members of Maryland Muslim Council have an opportunity to run for any office including the President for a maximum of 3 consecutive terms of two years**

Each Maryland County Muslim Council shall designate two reputable and of good standing members of their respective Council for the purpose of representation of that Council in the Maryland Muslim Council. Those County Muslim Councils must be active and in good standing at the time of selection. The term of office for each board member of MDMC shall be two years.

- Each MDMC Board member shall have one vote. The decision of the Board of Directors shall be taken by vote of the majority. **MDMC conduct of business shall conform to the Quraan Kareem and to Robert's rules of debate. Quraan supersedes Roberts's rules.**
- Fifty percent of the Board of Directors shall constitute quorum for meetings of the Board.
- In case the office of the President of the board falls vacant for whatever reason, another member of the Board shall be chosen by the majority vote of the remaining board of directors for the remaining term of the departed or incapacitated President.
- The board of directors cannot fill a vacant member position. The appropriate represented County Council shall designate of its members a representative or representatives to fill the vacant(s) position(s) within an appropriate time.
- The Board of Directors will have the authority to frame rules and regulations for the conduct of the business of the Council, or to amend the bylaws as maybe necessary.
- **Board of Directors will be required to attend at least 75% of all the scheduled meetings in a calendar year or send representation.**
- **Each council will be required to spearhead an event or activity in a calendar year.**

IV.B: President:

The duties and responsibilities of the President of the board shall be as follows:

- The President of the board shall represent the Council in all its dealings with third parties and shall exercise all executive powers of the Council.
- Unless specified otherwise in these Articles, the President of the board shall preside over all the meetings of the Board of Directors, and shall attend all committees or subcommittees of the board.
- The President of the board shall have the power to appoint ad-hoc committees, sub-committees or panel of experts with the consultation or consent of the board depending on urgency.
- The President of the board shall present quarterly to member County Councils his report on activities and achievements of the Council for the preceding quarterly period.
- The President of the board and the treasurer shall jointly operate all bank or investment accounts of the Council.
- Signatures of the President of the board or the treasurer shall be necessary on all Council checks and any financial transactions.
- The President of MDMC shall not be holding a president position in any Maryland Muslim Council while in office as the President of MDMC.

IV. B-1 The duties and responsibilities of the Vice President of the board shall be as follows

- **The person should be from a different County then the President of the MdMC.**
- **The Vice President responsibilities are to chair the meetings in the absence of the President**
- **Carry any tasks allocated to him/her by the President**

IV.C: Secretary General:

This is a volunteer or full time or part time position employed by the Council. The duties and responsibilities of the Secretary General shall be as follows:

- He/she shall be responsible for managing the Council in accordance with the by-laws and assigned responsibilities as per contract.
- He/she shall be responsible for fund raising for the Council in accordance with the guidelines of the Board of Directors.
- He/she shall be responsible for maintaining the minutes of the meeting of the Board of Directors; he/she shall also be responsible for the safe custody and up-keep of the all records and properties of the Council. In the absence of the Secretary General, the President of the board shall appoint another person to act as Secretary General.
- He/she shall be responsible for calling all the meetings of the Board of Directors. He/she shall take necessary action to ensure that all members are properly and promptly informed of all forthcoming meetings and that all information and other materials are sent to the members in accordance with these Articles.
- He/she shall keep the Maryland County Councils' Presidents and the general Body informed via the electronic media, newsletters, letters, telephone, etc.
- He/she shall be responsible for all press releases of any activities of the Council after securing approval from the Board of Directors or the President of the board.

IV.D: Treasurer:

The duties and responsibilities of the Treasurer will be as follows:

- The Treasurer shall be responsible for administering the finances of the Council under proper authority of the Board of Directors and, disburse money in connection with and for the bona fide activities of the Council.
- The Treasurer shall be responsible for receiving funds on behalf of the Council and shall promptly deposit the same in the bank account(s) of the Council.
- The treasurer shall, jointly with the President, operate the accounts of the Council. This means that all checks issued on behalf of the Council must have signatures of either the treasurer or the President of the board.
- The Treasurer shall be responsible for the safe custody of all books of accounts and other related financial records of the Council. He/she shall also be responsible, when requested for auditing the financial statements of the Council by an independent external auditor of the Council and to present the audited financial statements for the approval of the Board of Directors.
- The Treasurer shall prepare and present an updated statement(s) of income and expenses and other financial statement(s) for each meeting of the Board of Directors, and
 - General financial condition of the Council. - Audited financial statements.
 - Proposed budget for the following year for General Body's approval.

IV.E: CPA:

The duties and responsibilities of the CPA will be as follows as requested and authorized by the President or the board of directors:

- Assist the Council in fulfilling its legal requirements related to the incorporation.
- Assist the Council in all matters related to opening and maintaining bank accounts. ■ Provide timely reports and all data to the treasurer for his/her reports to the Board. ■ Conduct the required audits of the Council's finances.
- Assist the Council in all communications with the IRS and other regulatory agencies. ■ Prepare and submit the Council Tax returns.
- Assist the Treasurer and the Board in preparation of the annual budget.

Senior Advisory Group

- A Senior Advisory Group to include retired Presidents from the council
- Advise the Board on various issues related to the future of the Council

Article V: Suspension or Removal of a member of the Board of Directors:

A member of the Board of Directors can be suspended or removed by a vote by two-thirds of the members of the Board of Directors. Evidentiary hearing and minutes shall be confidential.

Article VI: Dissolution of the Council:

Upon dissolution and winding up of the Council, all assets, funds and properties of the Council will be donated to such organization as may be decided by the Board of Directors. Board of directors must select an organization{ s} that has similar goals and mission to the MDMC, preferably in the State of Maryland or if not available then in other State of the USA.

Hereby today Wednesday, January 18, 2006, authorized and approved by the founding members:

Irfan Malik
Anwer hasan
Akbar Ansari

**MARYLAND - MUSLIM
COUNCIL, INC.***

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State of Maryland
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301 West Preston St.
Baltimore, MD 21201
Tel. 410 767 1350
Fax 410 333 7097

Dear Sir or Madam:

Here are the addresses and telephones of the founding members of the MDMC inc.: Akbar Ansari
Telephone 443 850 5600 4
Warren Manor Court
Cockeysville, MD 21030 Bashar
Pharoan

Telephone 410 241 1670 2207
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Timonium, MD 21093
Anwer Hasan
6548 Ballymore Lane

Clarksville, MD 21029
Telephone 443 324 1287

Hasan Abid Askari
Telephone 301 938 6404 6932
Sandy Creek Court Clarksville,
MD 21029

Mrs. Irma Hafeez
240 644 9391
3 844 Gateway terrace
Burtonsville, MD 20816

Irfan Malik
410 750 2739
3886 Whitebrook Lane
Ellicott city, MD 21042
Sincerely,

Bashar Pharoan, MD
Founding member *Peace, justice
and compassion*

A handwritten signature in black ink, appearing to read 'Bashar Pharoan', written in a cursive style.